

Dunchideock Parish Council

Minutes of Dunchideock Parish Council Meeting

Held at the Village Hall on 14th September 2026 at 19:30

Present: Cllrs Swain (DSw) (Chairman), Baker (TB), Summers (DSu). No public.

- 351 Apologies for absence** – Edward Ellis and David Barclay-Watt
- 352 Declarations of Interest** - None
- 353 Public Discussion**
No members of public were present
- 354 Minutes**
Minutes of the PC meetings held on 13th and 27th July 2026 were agreed and signed off.
- 355 County and District Councillor's Reports** – Neither apologies nor reports had been received.
- 356 Financial Report**
The current balance is £16,395.75. The annual CIL report for 2025/26 was completed and reclaim of VAT from 2024/25 and 2025/26 has been submitted to HMRC by the Chairman.
- 357 AGAR and Internal Audit**
The Annual Governance and Accountability Return (AGAR) and internal audit was completed. These are now published on dunchideock.net
- 358 Items of Expenditure** The following items of expenditure were approved:
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| Internal Audit 2025/26 - SILC Ltd | £95.00 |
| Insurance 2026/27 – Community First | £214.85 |
| Noticeboard Keys – Replacement Keys Ltd | £22.15 |
| Replacement Mirror Manstree Cross – Simply Safety Group | £34.79 |
- 359 PC Documents Updates**
These have not yet been progressed but will be reviewed in due course.
- 360 Village Name Signs**
Devon Highways estimate is £500; another sign manufacturer quoted £468, per sign. Also, additional costs necessary for some upright poles to be replaced. Further investigation of these will progress.
- 361 Notice Boards**
6 additional keys for £22.15 have been purchased. The Chairman has yet to arrange to install a step at the bridge noticeboard and adjust the noticeboard height.
- 362 Telephone Box**
A specification for the refurbishment work will be prepared. An investigation will be progressed to find suitable tradesmen and obtain three quotations.
- 363 Parish Clerk & RFO**
The post has been updated on the DALC website.
- 364 Casual Vacancies** - There have been no responses to date.
- 365 Public Discussion**
No members of public were present.
- 366 Date of next Meeting** - Date of next meeting is 2nd November at 7.30pm in the Village Hall.

The Chairman declared the meeting closed at 19:48

Signed

Dated