**dudleyswain**

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| **From:** | Community-Insurance <communityinsurance@communityfirst.org.uk> |
| **Sent:** | 15 September 2025 14:07 |
| **To:** | dudleyswain |
| **Cc:** | David Barclay-Watt |
| **Subject:** | CF Insurance Renewal (Parish Councils) - Dunchideock Parish Council 16th September 2025 |

Good afternoon Dudley,

I confirm receipt of the payment for the renewal of the insurance policy for 2025-2026.
The policy includes cover for 3 notice boards (noted under Part C all risks).
As part of the core cover package, office equipment belonging to the PC within the clerk's home is covered. If any equipment is taken out of the home and used at council meeting for example such as a laptop or ipad, to give coverage whilst out of the home it would need to be listed separately under Part C with a sum insured figure.

Kind regards
Jess Emery
Community Insurance Officer (Village Halls & Parish Councils)


COMMUNITY FIRST Community Insurance

Email: communityinsurance@communityfirst.org.uk

t: 01380 732809

**Community First**
Unit C2, Beacon Business Centre, Hopton Park, Devizes, SN10 2EY
01380 722475


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**From:** dudleyswain <dudleyswain@yahoo.co.uk>
**Sent:** 15 September 2025 13:09
**To:** Community-Insurance <communityinsurance@communityfirst.org.uk>
**Cc:** David Barclay-Watt <david.barclaywatt@btinternet.com>
**Subject:** CF Insurance Renewal (Parish Councils) - Dunchideock Parish Council 16th September 2025

Hello Laura,
I take it you are happy with my questions below and so I have made a BACS payment of £204.64 to renew our policy YLL 2720278713 forthwith.

Kind regards,
Dudley

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**From:** dudleyswain <dudleyswain@yahoo.co.uk>
**Sent:** 11 September 2025 18:19
**To:** 'Community-Insurance' <communityinsurance@communityfirst.org.uk>

**Subject:** RE: CF Insurance Renewal (Parish Councils) - Dunchideock Parish Council 16th September 2025 MLAACG08

Hello Laura,
Firstly, sorry for being slow to respond; I awaited our PC meeting last Monday and should have explained that to you, but didn't. My apologies.

I was asked at the meeting about some things that we have cover for. The renewal excludes "Part A Material Damage" and detail refers to "the rebuilding or replacement of property lost or destroyed" but since we do not own any buildings, this is fine.

However, I am reminded of my email to Jessica 08/09/2024 that mentioned "I know we talked on the phone about noticeboards and the computer and you've included that." I mentioned the items on our Parish Inventory, such as the two bench seats. All was OK.

I needed to check with you that are such things still covered? Apart from this question, all is fine and we'd of course like to renew and I'll sort that out promptly when I hear back from you.

Kind regards,
Dudley

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**From:** Community-Insurance <communityinsurance@communityfirst.org.uk>
**Sent:** 09 September 2025 12:59
**To:** dudleyswain@yahoo.co.uk
**Subject:** FW: CF Insurance Renewal (Parish Councils) - Dunchideock Parish Council 16th September 2025 MLAACG08

Good afternoon
Further to our email below we are yet to hear from you regarding your insurance which is due next week, you are currently within a long term agreement.
Please contact us as soon as possible and send payment, to prevent the policy being cancelled.

Kind regards
Laura

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**From:** Community-Insurance <communityinsurance@communityfirst.org.uk>
**Sent:** 14 August 2025 10:28
**To:** dudleyswain <dudleyswain@yahoo.co.uk>
**Subject:** CF Insurance Renewal (Parish Councils) - Dunchideock Parish Council 16th September 2025 MLAACG08

Good morning,
As you may be aware the insurance policy underwritten by Zurich through Community First, is shortly due for renewal in **September 2025**. Please therefore find attached the policy documents for 2025-2026 cover. Please check through the cover details & let me know as soon as possible if there are any amendments to be made.

Please note the attached Notice To Policy Holders & the updated Select For Local Councils Policy Wording. If you have any queries regarding these, please do not hesitate to contact the insurance team within Community First.

The policy wording and associated documents can also be accessed through our website using the following link https://communityinsurance.co.uk/local-council-insurance/policy-management/
Your current policy cover is written under the policy wording reference **MLAACG 08** under the corresponding tab.

**Any buildings and contents cover (Part A Material Damage only) will be subject to Index linking of 5%** The Royal Institute of Chartered Surveyors recommends a full RCA is carried out every three years. You may find Surveyors in your area through the RICS 'find a member' https://www.ricsfirms.com/commercial/business-premises/public-buildings/

**Please confirm your intention to renew as soon as possible.**

**The bank details for BACS payments are:**
**Account name: Community First Trading Limited**
**Sort code: 40-19-16**
**Account No: 21519700**

**ref: (*name of PC*)**

Claims are dealt with direct through Zurich, either by contacting them using the details in the attached claim guidance or by logging a claim through their website Make an insurance claim | Zurich Municipal

If you have any queries, please do not hesitate to contact the insurance team:
Insurance mailbox: communityinsurance@communityfirst.org.uk

May I take this opportunity to thank you for your support; our work continues to help fund the other charitable activities as described on our website at www.communityfirst.org.uk

Kind regards
Jess Emery
Community Insurance Officer (Village Halls & Parish Councils)

Email: communityinsurance@communityfirst.org.uk
t: 01380 732809
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