Dunchideock Parish Council

Minutes of Dunchideock Parish Council Meeting

Held at the Village Hall on 14th September 2026 at 19:30

Present: Cllrs Swain (DSw) (Chairman), Baker (TB), Summers (DSu). No public.

351 **Apologies for absence** – Edward Ellis and David Barclay-Watt

352 **Declarations of Interest** - None

353 **Public Discussion**
No members of public were present

354 **Minutes**
Minutes of the PC meetings held on 13th and 27th July 2026 were agreed and signed off.

355 **County and District Councillor's Reports** – Neither apologies nor reports had been received.

356 **Financial Report**
The current balance is £16,395.75. The annual CIL report for 2025/26 was completed and reclaim of VAT from 2024/25 and 2025/26 has been submitted to HMRC by the Chairman.

357 **AGAR and Internal Audit**
The Annual Governance and Accountability Return (AGAR) and internal audit was completed. These are now published on dunchideock.net

358 **Items of Expenditure** The following items of expenditure were approved:

Internal Audit 2025/26 - SILC Ltd	£95.00
Insurance 2026/27 – Community First	£214.85
Noticeboard Keys – Replacement Keys Ltd	£22.15
Replacement Mirror Manstree Cross – Simply Safety Group	£34.79

359 **PC Documents Updates**
These have not yet been progressed but will be reviewed in due course.

360 **Village Name Signs**
Devon Highways estimate is £500; another sign manufacturer quoted £468, per sign. Also, additional costs necessary for some upright poles to be replaced. Further investigation of these will progress.

361 **Notice Boards**
6 additional keys for £22.15 have been purchased. The Chairman has yet to arrange to install a step at the bridge noticeboard and adjust the noticeboard height.

362 **Telephone Box**
A specification for the refurbishment work will be prepared. An investigation will be progressed to find suitable tradesmen and obtain three quotations.

363 **Parish Clerk & RFO**
The post has been updated on the DALC website.

364 **Casual Vacancies** - There have been no responses to date.

365 **Public Discussion**
No members of public were present.

366 **Date of next Meeting -** Date of next meeting is 9th November at 7.30pm in the Village Hall.

The Chairman declared the meeting closed at 19:48

Signed …… Dated ……

DRAFT